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Date 27 January 2016

Dear Member

Standards – 3 February 2016

I am now able to enclose, for consideration at the next meeting of the **Standards Committee**, the following reports that were unavailable when the agenda was printed.

5 **POLICY DEVELOPMENT GROUP REVIEW** *(Pages 3 - 6)*

To receive a report from the Head of Communities and Governance giving options for the future structure of the Policy Development Groups.

Yours sincerely

Julia Stuckey
Member Services Officer

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BRIEFING PAPER FOR STANDARDS COMMITTEE COMMITTEE STRUCTURE

At the Standards Committee meeting on the 15th December 2015, the Monitoring Officer was tasked with reviewing the Committee Structure with the view of creating a fourth Policy Development Group, in line with the new Corporate Plan.

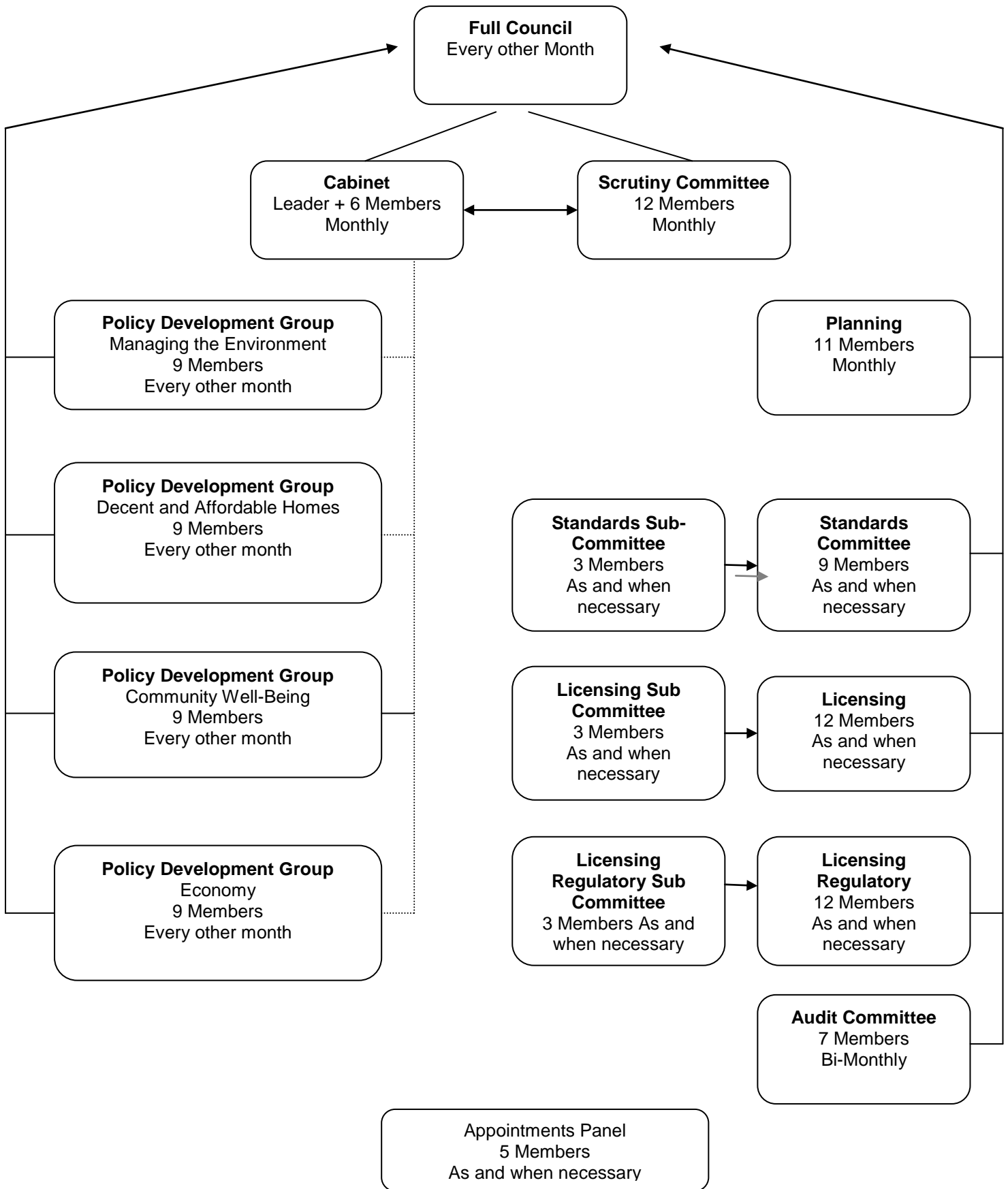
The proposed remits of the four Policy Development Groups are attached in the accompanying document.

In order to ensure that Members are not stretched too thinly across committees the following changes are proposed to alleviate the burden:

Reduce the number of members on the planning committee from 15 to 11

Reduce the number of members on the Licencing and Licencing Regulatory Committee from 15 to 12

The proposed revised committee structure is as follows:



STANDARDS COMMITTEE – SUGGESTED REMIT OF POLICY DEVELOPMENT GROUPS

Economy	Homes	Community	Environment
Economic Development Inward Investment Strategy Business support and development Tourism Strategy Town Centres Markets Updates on the local and national economy Updates on economic statistics Town Team updates CCTV Car Parking Business Rates updates Commercial units property updates (vacancy rates) Night time economy (could include references to licencing and anti-social behaviour) LEADER Other funding bids Funding updates High Street Innovation Fund Project updates on heritage projects, arts projects and food and drink projects which link to the local economy	Council housing Housing Strategy Housing policies (numerous policies listed on the Budget and Policy framework document) Neighbourhood and tenancy management Tenant involvement Homelessness prevention Housing needs and allocations Housing enabling HRA budget HRA capital programme and planned maintenance Building maintenance Devon Home Choice Asbestos management Community Housing support Update on affordable housing projects Updates on legislative changes or guidance from the HCA Private Sector Homes Bringing back empty homes into use DFGs Admin for Corporate buildings Commercial units	Any matters that impact on the health, safety and wellbeing of people – e.g. air quality, pollution, noise, quality of private sector housing Public health Environmental Health e.g. food standards, water quality Leisure Grants funding Town and Parish fund updates Presentations from grant funded organisations Safeguarding children and vulnerable adults Community engagement and consultation Equalities Health and Safety Town and Parish Councils (charter) Anti-social behaviour Community safety Digital transformation – broadband Local welfare assistance Presentations from local interest groups such as Drink Wise Age Well	Waste collection and recycling Street cleaning Trade Waste Clinical Waste Feedback from DAWRCC Depot moves Climate change Carbon footprint reduction – internal and external Parks and open spaces Cemeteries Trees Environmental enforcement – abandoned vehicles, animal control, fly tipping, fly posting Fixed penalty notices Flood defence and drainage Clocks and monuments Street naming and numbering Public conveniences Grounds maintenance – grass cutting Projects such as the edible food waste working group Update on relevant County matters such as Highways, recycling centres, etc Emergency plan

		Youth Services Older Persons strategy Updates from the clinical commissioning group RIPA Targeted families	
All Policy Development Groups will receive financial monitoring updates, budget setting and performance and risk reports			